Applying to a Visual Arts Millay Colony Residency

*Application Deadlines: *Millay Colony has two yearly deadlines:

October 1st (Midnight, EST) deadline is for the April, May, June & July residency sessions. The online system for the October 1st deadline opens early March.

March 1st (Midnight, EST) deadline is for the August, September, October & November sessions. The online system for the March 1st deadline opens early November.

What you will need to prepare before beginning the application process:

Artist Statement: In a one page Word document, write about your work, yourself and your current thinking about what you'd like to accomplish at Millay Colony as clearly and concisely as possible. The jurors want to get a sense of you as an artist and your creative process, of how you plan to move forward creatively and the context for your work. This will help them make their final decisions. The document can be single-spaced, **Do not include your name, contact info or information about awards, galleries, publishing, etc; doing so could disqualify your application.**

Work Sample: You can upload up to ten work samples images in JPG/TIFF/GIFF/PNG format. We do not have a specific size for the format, as long as our computers can upload the images in a timely manner. Make sure your name is not on any of the images or in the subject box when saving the work samples.

You can also upload a a corresponding image list that cites titles, sizes, dates and medium. The image list should only be on one page; do not include images of your work samples on the list.

Installation/Film videos: Submit no more than five minutes duration of a video work sample. Files cannot be larger than 100MB. We do not accept links to Vimeo or other Internet sites. Do not include and biographical or identifying information in your work sample.

Biographical Statement & Preferred Residency Dates: Write no more than 2 paragraphs listing any relevant professional accomplishments such as awards, exhibitions, published works, etc. No CV's please, they will not be considered as a bio statement. You can include your name/contact info as this is for the administrative file and will not be seen by the jury members

Residencies are available from April through November, and last for approximately three and a half weeks. Twelve-day sessions are also available in June & September. After your biographical statement,

denote (in order of preference) three months for which you would be available to come to the Colony. Include any comments regarding availability. Please note that we cannot guarantee months.

When you are ready to apply:

1. Select the Visual Arts Category from the form here: http://millaycolony.submittable.com/submit

2. Register (or sign in if you already have a Submittable account)

3. Upload Artistic Statement, Image List & all of the images in your Work Sample. After your payment is processed you will be sent to a form where you can upload your prepared documents. Click the Select Files button, browse to the file on your machine and wait for it to upload. Repeat until all files are listed on the form.

4. Add the Contact Info, Biographical Statement and Preferred Residency Dates. On the same screen, there will be a text field labeled Biographical Statement. Enter your contact info as requested, including name, address, email, phone number, gender, ethnic background, date of birth, plus the 2 paragraph biographical statement and your preferred residency dates.

5. Click the "Click Here to Apply" button. It is important that you do not click the "Click here to Apply" button until all required documents are uploaded to the form. Make sure your name is not within the subject heading of your saved file. You will not be able to edit your application once it has been submitted.

Tech Questions/Problems? Call (406.480.6274) or support@submittable.com.

Application Submission Questions? Email Millay Colony at apply@millaycolony.org