Applying to a Non Fiction Millay Colony Residency

*Application Deadlines: *Millay Colony has two yearly deadlines:

October 1st (Midnight, EST) deadline is for the April, May, June & July residency sessions. The online system for the October 1st deadline opens early March.

March 1st (Midnight, EST) deadline is for the August, September, October & November sessions. The online system for the March 1st deadline opens early November.

What you will need to prepare before beginning the application process:

Artist Statement: In a one page Word document, write about your work, yourself and your current thinking about what you'd like to accomplish at Millay Colony as clearly and concisely as possible. The statement can be single-spaced. The jurors want to get a sense of who you are as a writer and your creative process. This will help in making final decisions**. Do not include and biographical or identifying information in your Artist Statement. Doing so could disqualify your application.**

Work Sample: Create a Work Sample of 20 pages or less in manuscript format. Work samples can be work-in-progress or already published work; whatever you feel will make for the strongest application. It can also include several short pieces or sections of writing as long as they do not go over the 20-page limit. You are allowed one additional cover page to explain the context of the writing sample for the jury. Manuscripts must be double spaced, using an 11 or 12 pt. Font. Do not include and biographical or identifying information in your Work Sample. Make certain your name is not on any of the work sample pages.

Combine your Artist Statement and Work Sample into a single document. Make sure the Artist Statement is on page 1 and the Work Sample starts on Page 2. Make sure your name is not anywhere within the body of your work, including the subject box of the document.

Biographical Statement & Preferred Residency Dates: Write up to 2 paragraphs listing relevant professional accomplishments such as awards, published works, etc. No CV's please, they will not

be considered as a bio statement. Also, tell us how you heard of the Millay Colony. This is for the administrative files and will not be seen by jury members.

Let us know if you're applying for consideration to the following fellowships; Mid-Atlantic Arts Foundation, Cave Canem, or The Sustainable Arts Foundation (supporting parents in the arts)

The October 1st deadline is for residencies from April-July, with a March 1st deadline for residencies August-November. Twelve-day residencies are also available in June & September. After your biographical statement, denote (in order of preference) the months/sessions you are available to come to the Colony. Include any comments regarding availability.

When you have all of the materials prepared and you are ready to apply:

1. Go to the Nonfiction Application Form located here:
http://millaycolony.submittable.com/submit/4656

2. Register (or sign-in if you already have a Submittable account).

3. Upload the Artist Statement & Work Sample files. Click the Add Files button, browse to the file on your machine and wait for it to upload. Repeat until all files are listed on the form.

4. Add the Contact Info, Biographical Statement, and Preferred Residency Dates. On the same screen, there will be a large text field labeled Biographical Statement. Enter your contact info as requested, including name, address, email, phone number, gender, ethnic background, date of birth, plus the 2 paragraph biographical statement and your preferred residency dates.

Please note that we welcome all artists, whatever their ethnicity, age or gender; our decisions are based solely on the work submitted.

5. Enter your payment information.

6. Click the "Click Here To Apply" button. It is important that you do not click the "Click Here To Apply" button until all of the required documents are uploaded to the form. You will not be able to edit your application once it has been submitted.

Tech Questions/Problems? Email Submittable Support at support@submittable.com
Application Submission Questions? Email Millay Colony at apply@millaycolony.org